

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

CS-24-521

PROJECT Paving Marking Services

No. 01

DATE OF ISSUANCE 11/18/24

EFFECTIVE DATE 11/18/24

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM 3597 WA02

CONTRACTOR- TRP Construction Group LLC

ENGINEER / ARCHITECT- Robert Companion

Description of changes:

Extending the term of WA02 by 53 days, it was originally scheduled to be completed 1/7/25 and is being extending to 3/1/25.

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 138,345.00

CHANGE IN CONTRACT TIMES:

Original Contract Times

Substantial Completion: 1/7/25
(days and dates)Ready for Final Payment: 1/7/25
(days and dates)

Net change from previous Change Orders No. ___ to No. ___

\$ 0.00

Net change from previous Change Orders No. ___ to No. ___

0
(days)

Contract Price prior to this Change Order

\$ 138,345.00

Contract Times Prior to This Change Order

Substantial Completion: 1/7/25
(days and dates)Ready for Final Payment: 1/7/25
(days and dates)

Net Increase (decrease) of this Change Order

\$ 0.00

Net Increase (decrease) of this Change Order

53
(days)

Contract Price with all approved Change Orders

\$ 138,345.00

Contract Times with all approved Change Orders

Substantial Completion: 3/1/25
(days and dates)Ready for Final Payment: 3/1/25
(days and dates)

RECOMMENDED:

By: Robert Companion
Engineer/Architect (Authorized Signature)

Date: 1/14/2025

APPROVED:

By: Doug Podiak
COUNTY (Authorized Signature)

Date: 1/14/2025

ACCEPTED:

By: Thomas Underwood
Contractor (Authorized Signature)

Date: 1/14/2025

CHANGE ORDER APPROVAL FORM

PROJECT: Paving Marking Services

CHANGE ORDER NUMBER: 01

DATE: 01/10/2025

CONTRACT NUMBER: CM3597-WA02

PURCHASE ORDER NUMBER (IF APPLICABLE): 25000156

TO CONTRACTOR: TRP Construction Group LLC

Description: Adding ~~44~~ 53 days to the work authorization completion date.

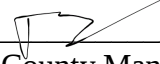
Reason for Change Order: The change order is needed to add additional time for the project to be completed.

Original Contract Sum.....	\$	<u>138,345.00</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0</u>
Contract Sum Prior to This Change Order.....	\$	<u>138,345.00</u>
Amount of this Change Order (Add).....	\$	<u>0</u>
New Contract Sum Including this Change Order.....	\$	<u>138,345.00</u>

The Contract Time will be **increased** 53 days
Previous Substantial Completion: 1/7/25 Previous Final Completion: 1/7/25
New Substantial Completion: 3/1/25 New Final Completion: 3/1/25

APPROVED BY: <u>Doug Podiak</u> Department Head/Managing Agent	DATE: <u>1/14/2025</u>
APPROVED BY: <u>Sanan Mahmood</u> Procurement	DATE: <u>1/15/2025</u>
APPROVED BY: <u>Chris Lacambra</u> <i>JP</i> Office of Management and Budget	DATE: <u>1/14/2025</u>
APPROVED BY: <u>Denise C. May, Esq., BCS</u> <i>DM</i>	DATE: <u>1/27/2025</u>

County Attorney

APPROVED BY:  _____
County Manager

DATE: 1/28/2025

APPROVED BY: N/A _____
Chairman

DATE: _____

ATTEST: N/A _____
John A. Crawford, Clerk of Courts

DATE: _____

Account No(s). 03404541-534008 L&O UPB

Certificate Of Completion

Envelope Id: C2A8FBA5-759A-46AB-B160-414AD636CF31

Status: Completed

Subject: Change Order: CM3597 WA02 - TRP Construction Paving Marking Services

Source Envelope:

Document Pages: 3

Signatures: 8

Envelope Originator:

Certificate Pages: 7

Initials: 4

Sara Sands

AutoNav: Enabled

ssands@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Sara Sands

Location: DocuSign

1/14/2025 9:06:29 AM

ssands@nassaucountyfl.com

Signer Events

Signature

Timestamp

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 1/14/2025 9:16:53 AM

Viewed: 1/14/2025 9:35:12 AM

Signed: 1/14/2025 9:35:29 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Robert Companion

RCompanion@nassaucountyfl.com

Deputy County Manager - County Engineer

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 1/14/2025 9:35:31 AM

Viewed: 1/14/2025 9:39:59 AM

Signed: 1/14/2025 9:40:03 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Thomas Underwood

tomu@trpinfra.com

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 71.43.153.130

Sent: 1/14/2025 9:40:05 AM

Viewed: 1/14/2025 9:58:08 AM

Signed: 1/14/2025 9:58:30 AM

Electronic Record and Signature Disclosure:

Accepted: 1/14/2025 9:58:08 AM

ID: c5d23542-599d-4da0-a779-1241fbd0530b

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 1/14/2025 9:58:31 AM

Viewed: 1/14/2025 10:15:50 AM

Signed: 1/14/2025 10:16:33 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 1/14/2025 10:16:35 AM Viewed: 1/14/2025 1:51:56 PM Signed: 1/14/2025 1:52:19 PM
Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 1/14/2025 1:52:22 PM Viewed: 1/15/2025 4:47:27 PM Signed: 1/15/2025 4:47:32 PM
Sara Sands ssands@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 50.238.237.26	Sent: 1/17/2025 8:20:23 AM Viewed: 1/17/2025 10:11:20 AM Signed: 1/17/2025 10:12:44 AM
Thomas Underwood tomu@trpinfra.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	 Signature Adoption: Pre-selected Style Using IP Address: 71.43.153.130	Sent: 1/17/2025 10:12:48 AM Viewed: 1/22/2025 8:50:01 AM Signed: 1/22/2025 8:50:13 AM
Electronic Record and Signature Disclosure: Accepted: 1/22/2025 8:50:01 AM ID: 78b56859-b84e-4cd0-a974-c44bd12409cf		
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 1/15/2025 4:47:33 PM Resent: 1/22/2025 8:50:15 AM Viewed: 1/27/2025 9:58:27 AM Signed: 1/27/2025 9:59:15 AM
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 1/27/2025 9:59:18 AM Viewed: 1/27/2025 10:20:44 AM Signed: 1/27/2025 10:21:00 AM

Signer Events	Signature	Timestamp
BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 1/27/2025 10:21:03 AM Viewed: 1/28/2025 9:15:15 AM Signed: 1/28/2025 9:15:39 AM

Electronic Record and Signature Disclosure:
Accepted: 2/4/2021 9:59:11 AM
ID: 6238f06a-a4ad-4d45-a7f5-929d04629059

Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 1/28/2025 9:15:41 AM Viewed: 1/28/2025 10:04:34 AM Signed: 1/28/2025 10:04:40 AM
---	---	--

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Becky Diden bdiden@nassaucountyfl.com Recycle Coordinator Nassau County BOCC Security Level: Email, Account Authentication (None)	COPIED	Sent: 1/28/2025 10:04:42 AM
Electronic Record and Signature Disclosure: Not Offered via Docusign		

Darren Marsh dmarsh@nassaucountyfl.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 1/28/2025 10:04:43 AM Viewed: 1/28/2025 10:14:17 AM
Electronic Record and Signature Disclosure: Accepted: 1/25/2025 11:20:29 PM ID: 384486d2-64a3-47ef-953e-222a132a0675		

Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 1/28/2025 10:04:45 AM
Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9		

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/14/2025 9:16:53 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 8:20:23 AM
Envelope Updated	Security Checked	1/17/2025 10:12:22 AM
Certified Delivered	Security Checked	1/28/2025 10:04:34 AM
Signing Complete	Security Checked	1/28/2025 10:04:40 AM
Completed	Security Checked	1/28/2025 10:04:45 AM

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.